Productivity is being able to do things you were never able to do before.

FRANZ KAFKA
EFFICIENCY IS DOING THINGS RIGHT.
EFFECTIVENESS IS DOING THE RIGHT THINGS.

PETER DRUCKER
Procrastination is the fear of success. People procrastinate because they are afraid of the success that they know will result if they move ahead now. Because success is heavy and carries a responsibility with it, it is much easier to procrastinate and live on the ‘someday I’ll’ philosophy.

— Denis Waitley
Once you have mastered time, you will understand how true it is that most people overestimate what they can accomplish in a year - and underestimate what they can achieve in a decade!

TONY ROBBINS
Amateurs sit and wait for inspiration, the rest of us just get up and go to work.

STEPHEN KING
Success is a lousy teacher. It seduces smart people into thinking they can’t lose.

BILL GATES
There’s a tendency to mistake preparation for productivity. You can prepare all you want, but if you never roll the dice you’ll never be successful.

SHIA LABEOUF
If you’re walking down the right path and you’re willing to keep walking, eventually you’ll make progress.

BARACK OBAMA
Strive not to be a success, but rather to be of value.

ALBERT EINSTEIN
Effective performance is preceded by painstaking preparation.

BRIAN TRACY
He who is not courageous enough to take risks will accomplish nothing in life.

MUHAMMAD ALI
If there are nine rabbits on the ground, if you want to catch one, just focus on one.

JACK MA
Successful people are simply those with successful habits.

BRIAN TRACY
I fear not the man who has practised 10,000 kicks, but I do fear the man who has practised one kick 10,000 times.

BRUCE LEE
It’s not always that we need to do more but rather that we need to focus on less.

Nathan W. Morris
The least productive people are usually the ones who are most in favor of holding meetings.

THOMAS SOWELL
Problems become opportunities when the right people join together.

ROBERT REDFORD